

# Directions for the Online Lunch Application

If a parent or guardian of a student believes they can qualify for free or reduce lunch, please complete the online application (screen shots below) at [www.lunchapp.com](http://www.lunchapp.com). The online application will be processed more quickly than the paper application. If applicable and your family is receiving benefits from the State of Michigan, your case number from the state assistance paperwork will be needed to complete the application.

# Directions for the Online Lunch Application

**Step 1:** Go to <https://www.lunchapp.com> and click on 

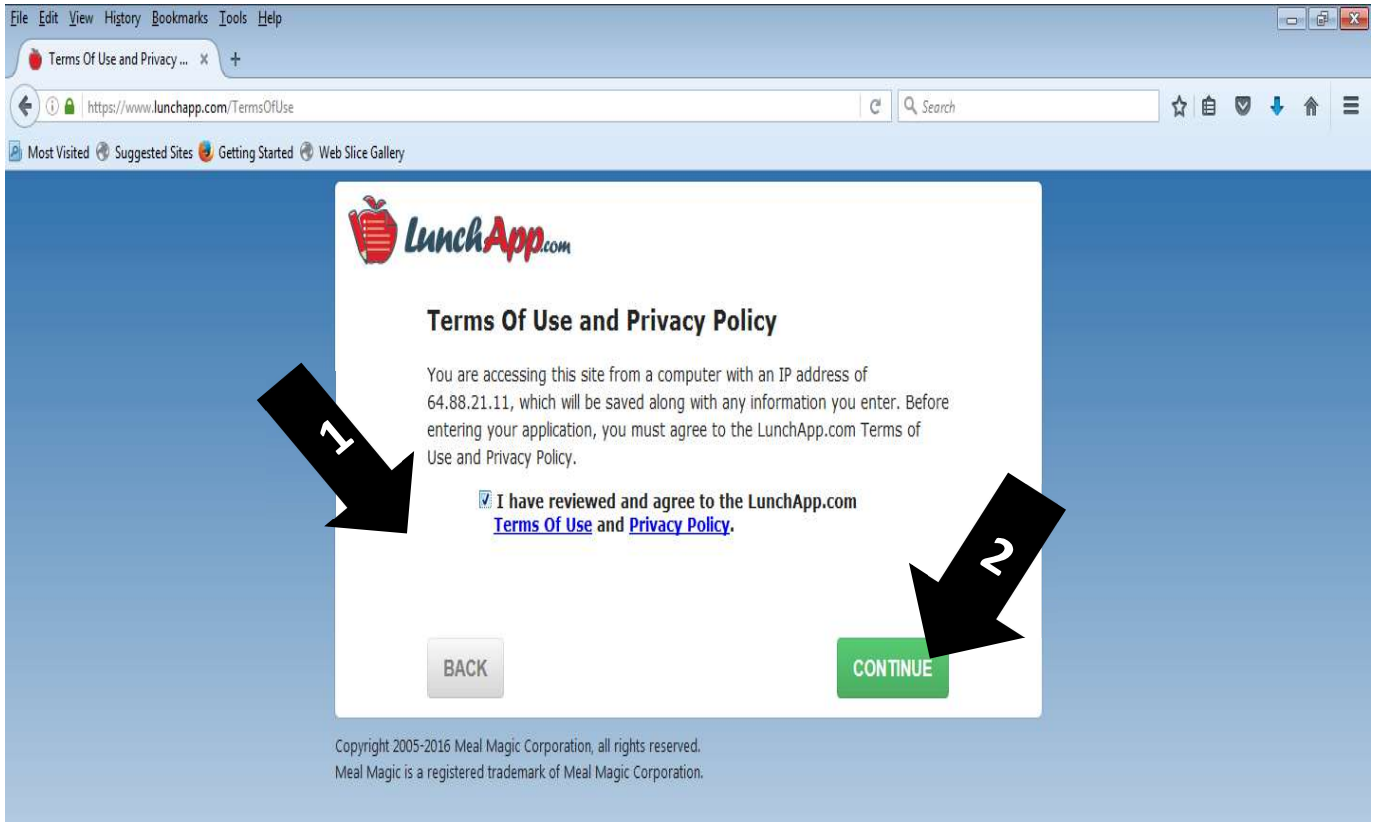


**Step 2:** Check the box next to

I have reviewed and agree to the LunchApp.com [Terms Of Use](#) and [Privacy Policy](#).

and click

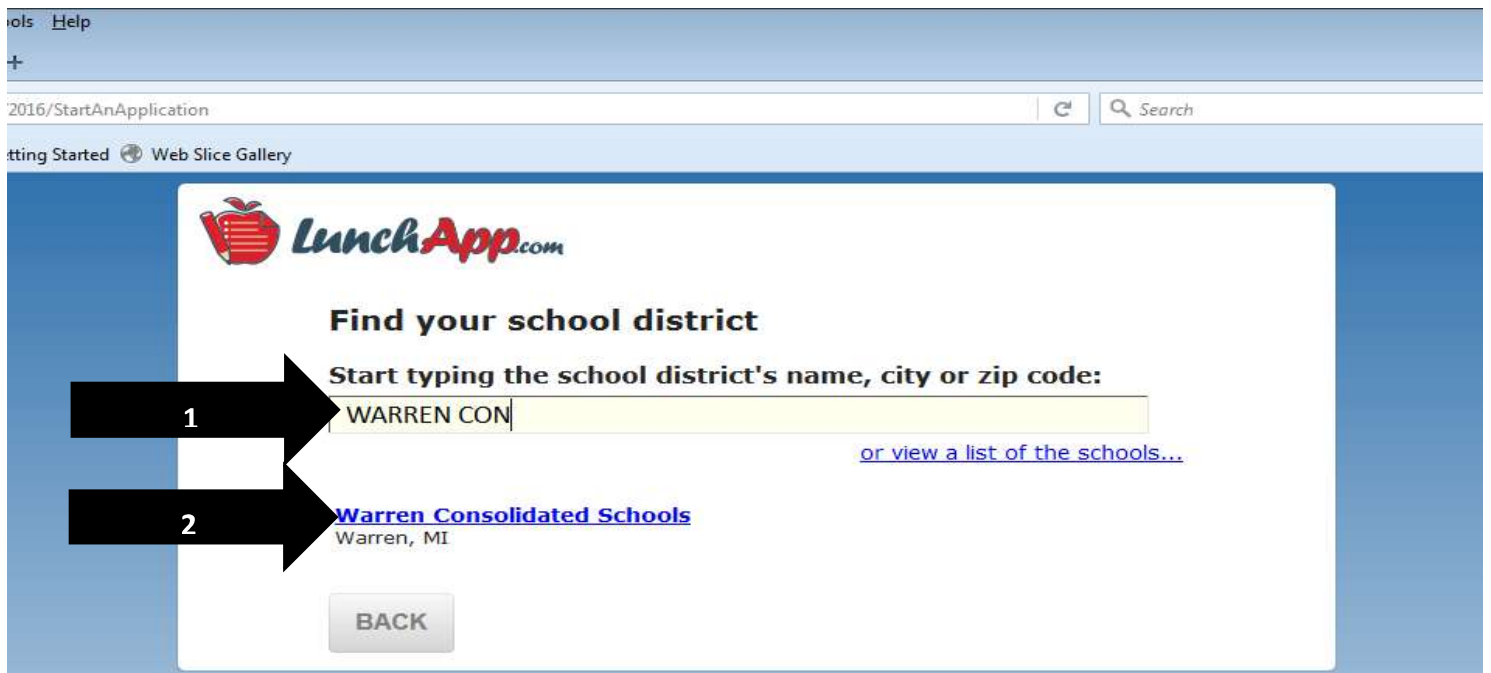
**CONTINUE**



**Step 3:** Type in

WARREN CON

in the box (1) and it will appear below. Click on the name in blue (2).



**Step 4:** Scroll to the bottom of the next screen and click

**CONTINUE**

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2016-2017 Free and Reduced Price School Meals Application  
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### Parent Letter

Dear Parent/Guardian:

Children need healthy meals to learn. Warren Consolidated Schools offers healthy meals every school day. **Your children may qualify for free meals or for reduced price meals.** Below are some common questions and answers to help you with the application process.

The following table shows meal prices for the schools in your district:

School Name	Breakfast Price		Lunch Price	
	Reduced	Full	Reduced	Full
Jefferson Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Angus Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Beer Middle School	\$0.30	\$1.75	\$0.40	\$3.00
Black Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Carleton Middle School	\$0.30	\$1.75	\$0.40	\$3.00
Carter Middle School	\$0.30	\$1.75	\$0.40	\$3.00
Cousino High School	\$0.30	\$1.75	\$0.40	\$3.25
Cromie Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Flynn WCS Community High School	\$0.30	\$1.75	\$0.40	\$3.00
Green Acres Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Grissom Middle School	\$0.30	\$1.75	\$0.40	\$3.00
Harwood Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Hatherly Educational Center	\$0.30	\$1.50	\$0.40	\$2.75
Holden Elementary School	\$0.30	\$1.50	\$0.40	\$2.75
Lean Elementary School	\$0.30	\$1.50	\$0.40	\$2.75

14. **We are in the military. Do we report our income differently?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. **My family needs more help. Are there other programs we might apply for?** To find out how to apply for SNAP or other assistance benefits, contact your local assistance office.

If you have other questions or need help, call (586) 698-4158.  
Si necesita ayuda, por favor llame al teléfono: (586) 698-4158.  
Si vous voudriez d'aide, contactez nous au numero: (586) 698-4158.

**CONTINUE**

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**Step 5:** Type the parent/guardian's name and click

**NEXT**

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Household > Benefits > Income > Contact > Programs > Notes > Review

### Your Name

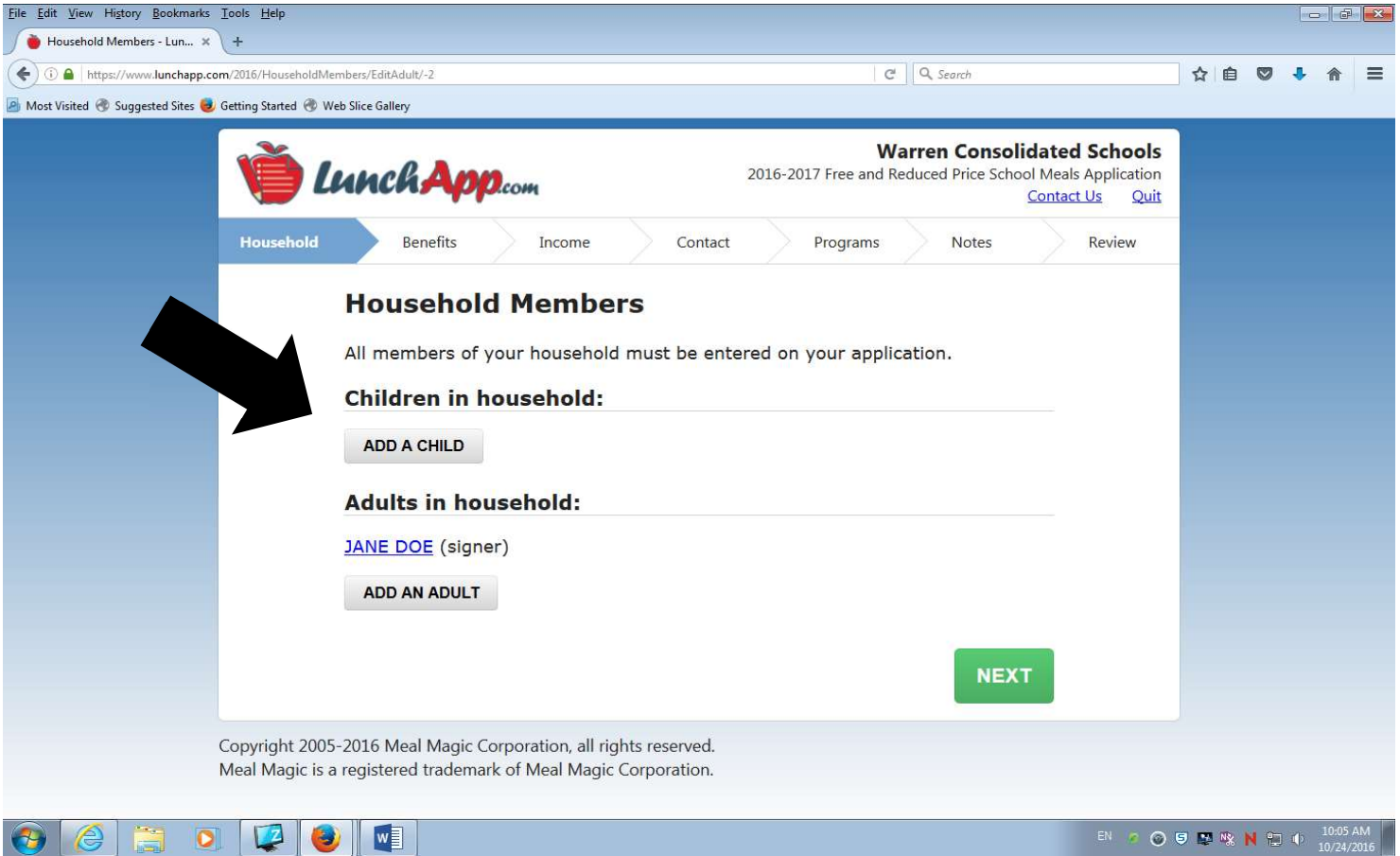
Enter your name below. This should be the name of the student's parent or guardian and is the person signing the application.

First Name  Middle Initial  Last Name

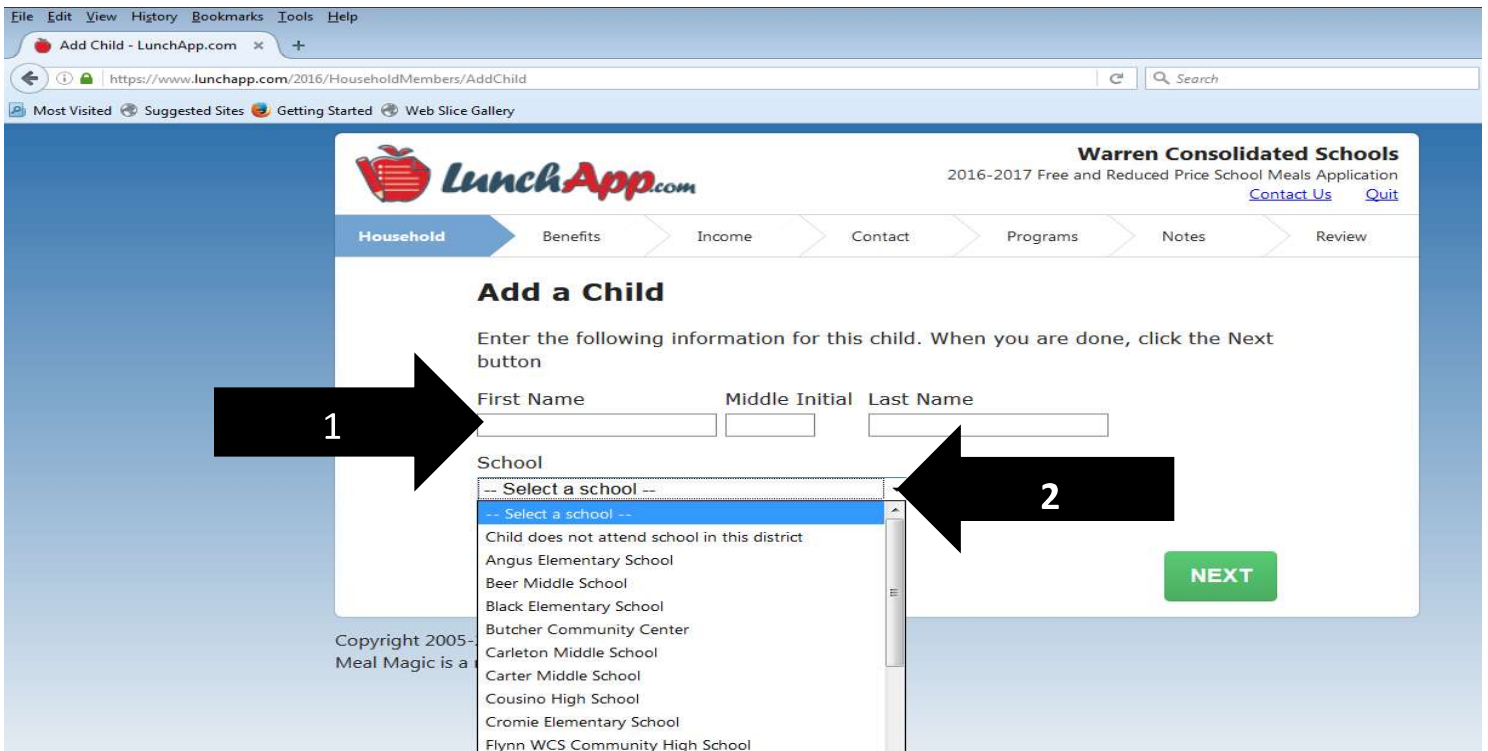
**NEXT**

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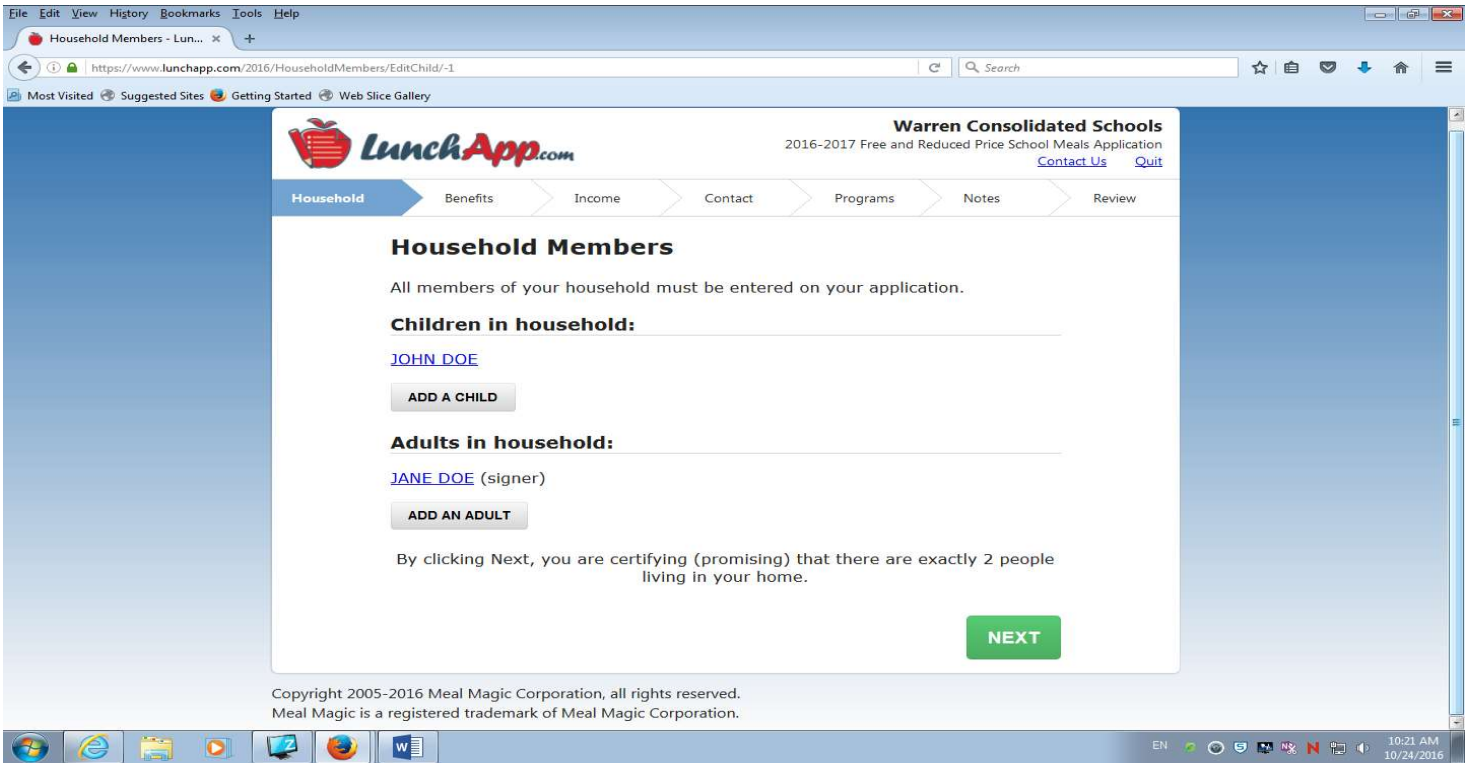
**Step 6:** Click **ADD A CHILD** and then click **NEXT**



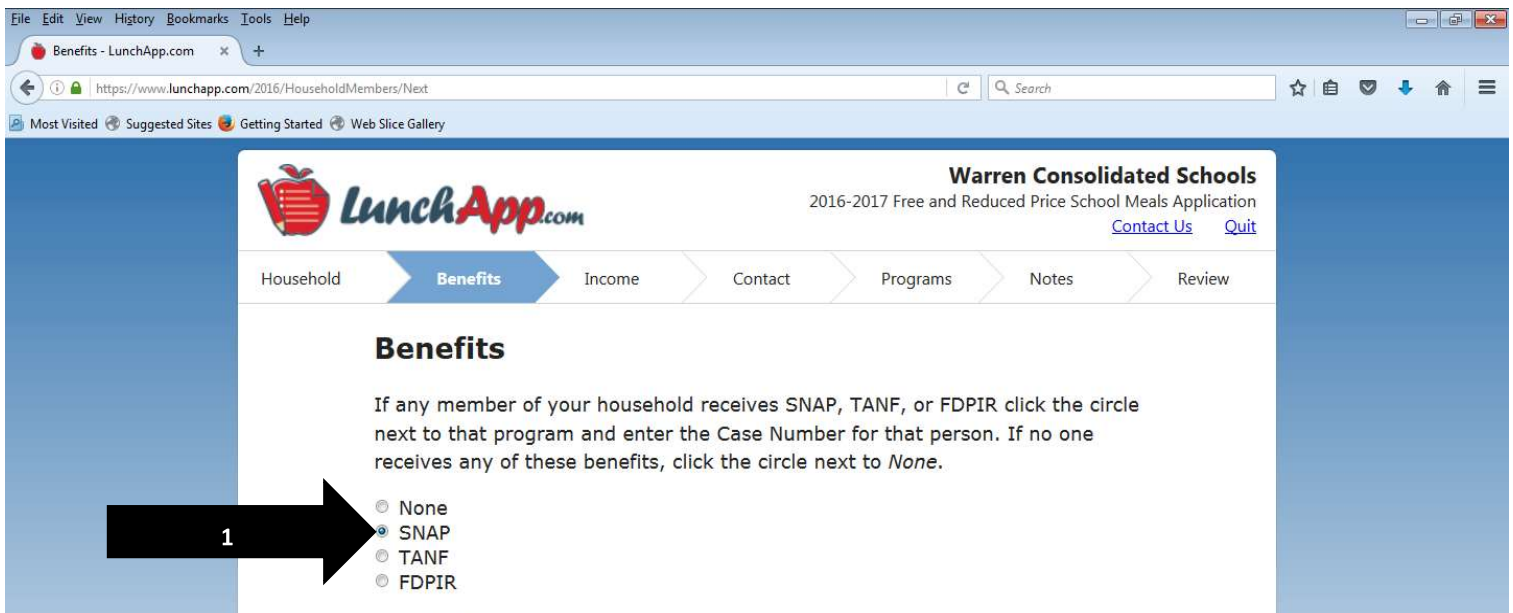
**Step 7:** Type the student's name (1) and then choose the student's school (2). Click **NEXT**



**Step 8:** If there is more than one student in the household, repeat steps 6 & 7. Then click **NEXT**



**Step 9:** If the student's family receives state aid (food stamps, Bridge Card, Medicaid), then click on **SNAP** (1) and type in the case number (2). Click **NEXT**



2

**Step 10:** Type the student's home address and click **NEXT**

The screenshot shows the 'Contact Information' form on the LunchApp.com website. The form is titled 'Contact Information' and includes a sub-header 'Enter the following information.' Below this, there are several input fields: 'Address Line 1', 'Address Line 2', 'City', 'State' (a dropdown menu currently showing 'Michigan'), and 'Zip'. There are also optional fields for 'Home Phone' and 'Email'. At the bottom of the form are 'BACK' and 'NEXT' buttons. Four black arrows with white text point to the input fields: 'House or building number & street' points to 'Address Line 1', 'Apartment number' points to 'Address Line 2', 'City' points to the 'City' field, and 'Zip Code' points to the 'Zip' field.

**Step 11:** Click **NEXT**

The screenshot shows the 'Medicaid' section of the LunchApp.com website. The page title is 'Medicaid' and it contains text explaining that children with Medicaid or SCHIP may be eligible for free or reduced price school meals. It states that the law allows users to tell Medicaid and SCHIP that their children are eligible for free or reduced price meals, unless they tell them not to. It also includes a checkbox for 'No, I DO NOT want information shared with Medicaid'.



**Step 12:** Choose Ethnicity (1) and Race (2) and then click

**NEXT**

File Edit View History Bookmarks Tools Help  
Mail - Jamie Elkouri - Outl... x Nguyen, Khoi Dinh x Ethnicity and Race - Lunch... x +  
www.lunchapp.com/2016/SpecialConsiderations/Review/-1  
Most Visited Suggested Sites Getting Started Web Slice Gallery

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Household > Benefits > Income > Contact > Programs > **Notes** > Review

### Ethnicity and Race (optional)

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

**1** → **Ethnicity (select one):**

- Hispanic or Latino
- Not Hispanic or Latino

**Race (select one or more):** → **2**

- American Indian or Alaskan Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

**BACK** **NEXT**

**Step 13:** Click

**NEXT**

File Edit View History Bookmarks Tools Help  
Notes - LunchApp.com x +  
https://www.lunchapp.com/2016/Ethnicity/Next  
Most Visited Suggested Sites Getting Started Web Slice Gallery

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### Notes

Please enter any notes or additional information you want the school to know.

**BACK** **NEXT**

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## Step 14: Review the information and click

NEXT

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### Final Review

**Children** [Edit](#)  
JOHN DOE  
Warren Mott High School

**Adults** [Edit](#)  
JANE DOE

**SNAP, FDPIR, or TANF Benefits** [Edit](#)  
SNAP Case Number: 123456

**Contact Information** [Edit](#) **Sharing With Other Programs** [Edit](#)  
1234 MAIN STREET Do share with Medicaid  
WARREN, MI 48092

**Ethnicity and Race** [Edit](#)  
Ethnicity: Not Hispanic or Latino Race: White

**Additional Notes** [Edit](#)  
No additional notes

**NEXT**

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## Step 15: Click inside the box and the parent/guardian's signature will appear.

Then click

**FINISH APPLICATION**

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### Signature

[Read the USDA Non-discrimination Statement and Richard B. Russell National School Lunch Act notice](#)

*I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.*

**Your Signature**

**Click here to sign the application**

**BACK** **FINISH APPLICATION**

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Your application has been sent and is being processed.